



# BRANDON SCHOOL DIVISION

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES, THE BRANDON SCHOOL DIVISION, HELD IN THE J. L. MILNE BOARDROOM, ADMINISTRATION OFFICE, 1031 - 6TH STREET, BRANDON, MANITOBA, AT 7:00 P.M., MONDAY, AUGUST 22, 2016.

## **PRESENT:**

Mr. M. Sefton, Chairperson, Dr. L. Ross, Vice-Chairperson, Ms. S. Bambridge, Mr. P. Bartlette, Mrs. P. Bowslaugh, Mr. G. Buri, Mr. G. Kruck, Mr. J. Murray, Mr. K. Sumner.

Mr. D. Labossiere, Secretary-Treasurer, Ms. B. Sangster, Recording Secretary, Ms. T. Curtis, Live Streaming Video Operator.

Senior Administration: Dr. M. Casavant, Superintendent of Schools/CEO, Mr. M. Gustafson, Assistant Superintendent, Mr. G. Malazdrewicz, Assistant Superintendent, Ms. E. Jamora, Assistant Secretary-Treasurer, Ms. B. Switzer, Director of Human Resources.

## **REGRETS:**

The Chairperson called the meeting to order at 7:00 p.m. and welcomed everyone in attendance.

## **AGENDA**

### **1.00 AGENDA/MINUTES:**

#### **1.01 Reference to Statement of Board Operations**

#### **1.02 Approval of Agenda**

Trustee Bambridge noted she had one item for In-Camera.

Mr. Denis Labossiere, Secretary-Treasurer, noted he had one Property item for In-Camera.

Dr. Marc Casavant, Superintendent of Schools/CEO, noted he had one item for In-Camera.

Trustee Sefton noted he had one item for In-Camera.

Mr. Kruck – Mr. Murray  
That the agenda be approved as amended.  
Carried.

#### **1.03 Adoption of Minutes of Previous Meetings**

- a) The Minutes of the Regular Board Meeting held July 11, 2016 were circulated.

Mrs. Bowslaugh – Mr. Kruck  
That the Minutes be approved as circulated.  
Carried.

**2.00 GOVERNANCE MATTERS:****2.01 Presentations For Information****2.02 Reports of Committees****2.03 Delegations and Petitions****2.04 Communications for Action****2.05 Business Arising**

- From Previous Delegation
- From Board Agenda
- MSBA issues (last meeting of the month)
- From Report of Senior Administration
  - a) School Reports:
    - NIL
  - b) Learning Support Services Presentation:
    - NIL
  - c) Items from Senior Administration Report:
    - Trustee Indemnities – 2016 Board of Trustees Evaluation – Referred Motions.

**2.06 Public Inquiries (max. 15 minutes)****2.07 Motions**

100/2016 Mr. Buri – Dr. Ross

That the Trustees be paid the appropriate indemnity for attending the Board of Trustees Evaluation meeting held on July 25, 2016 at the Brandon School Division Office.

Carried.

**2.08 By-Laws****By-Law 6/2016**

Dr. Ross

3<sup>rd</sup> Reading:

That By-law 6/2016 being a by-law providing for the borrowing of moneys upon the credit of the said School Division to meet current expenses for the fiscal year, July 1, 2016 to June 30, 2017 be now read for a third time, having been read for a second time on July 11, 2016.

Carried.

**2.09 Giving of Notice****2.10 Trustee Inquiries****3.00 ADMINISTRATIVE INFORMATION:****3.01 Report of Senior Administration**

Mr. Denis Labossiere, Secretary-Treasurer, spoke to the 2016 Manitoba Schools' Insurance program renewal. He noted that Division property values have increased by 1.9% and added that the insured retention loss pool has increased to \$3.25M. The overall cost of insurance for 2016-2017 increased by \$15,200, or 5.9%, over last year's cost, for a total cost of \$275,000. The details of the insurance renewal were provided in the Report of Senior Administration.

Trustees asked questions for clarification regarding the insurance cost increases.

Mr. Labossiere advised the Board that the Division had received notification from the Public Schools' Finance Branch that they have approved the Division's requests to transfer funds to various capital reserve accounts in the 2015-2016 fiscal year as per motions at the July 11, 2016 Board Meeting.

Dr. Marc Casavant, Superintendent of Schools/CEO, provided highlights on the following items from the August 22, 2016 Report of Senior Administration:

- Information for Discussion and Correspondence:
  - Manitoba Education and Training
    - Kindergarten to Grade 12 Framework for Continuous Improvement
  - School Division Newsletter

Trustee Bowslaugh asked if Dr. Casavant would like feedback from the Community as to where they would like to find the Division newsletter. Dr. Casavant suggested that a Board Sub-Committee be asked to suggest ways to get the newsletter out to the community.

Trustee Sumner asked questions for clarification regarding the Kindergarten to Grade 12 Framework for Continuous Improvement. Is there an indication that this improvement framework is going to be reflective of the first nation, metis and Inuit policy framework that the Province came up with last year. He asked if that is going to be a strong component of it or has there been any discussion of that being tied to the framework on continuous improvement. Dr. Casavant responded that at this point there is no indication that there is a connection.

Dr. Casavant noted that school divisions were requested to participate in an initial implementation of the Kindergarten to Grade 12 Framework for Continuous Improvement. As Brandon School Division is in the final year of a three year plan, BSD chose not to participate in this plan at this time and will join in October 2017.

Trustee Ross suggested that a number of divisions sit down with members of the Department of Education to discuss how to get some consistency in data collection.

Dr. Ross – Mr. Murray

That the August 22, 2016 Report of Senior Administration be received and filed.

Carried.

**3.02 Communications for Information**

- a) Ms. Fairlie Parker, R.M. of Cornwallis, July 22, 2016, addressed to the Chairperson of the Board, indicating that she had received her municipal tax bill on July 15<sup>th</sup>. Ms. Parker provides a summary of her tax bill, and questions where the \$700 school tax rebate comes from. She adds that only 1/3 of her tax dollars are being used to run a whole municipality, but that it takes 2/3 of her tax dollars to run the Brandon School Division. She notes issues with a number of items including the no fail policy in the schools. Ms. Parker also enclosed an article from the Tuesday, September 15, 2015 Brandon Sun (attached). Ms. Parker makes suggestions for improvements to various items, including student scores, teaching basic skills and spending cuts.

Ordered filed.

### **3.03 Announcements**

- a) Inaugural Board Meeting – 11:30 a.m., Tuesday, September 6, 2016, Boardroom.
- b) NEXT REGULAR BOARD MEETING – 7:00 p.m., Monday, September 12, 2016, Boardroom.

Mr. Buri – Ms. Bambridge

That the Board do now resolve into Committee of the Whole In-Camera. (7:24 p.m.)

Carried.

### **IN COMMITTEE OF THE WHOLE IN CAMERA**

#### **4.00 IN CAMERA DISCUSSION:**

##### **4.01 Student Issues**

- Reports
- Trustee Inquiries

##### **4.02 Personnel Matters**

- Reports
  - a) Confidential #1 – Personnel Report was presented.

- Trustee Inquiries

##### **4.03 Property Matters/Tenders**

- Reports
  - a) The Secretary-Treasurer provided information on a Property matter and received Board direction on the matter.

- Trustee Inquiries

##### **4.04 Board Operations**

- Reports
  - a) Trustees Sefton and Bambridge provided information on a Board Operations matter.
  - b) Dr. Casavant provided information on a Board Operations matter and received Board direction on the matter.

**- Trustee Inquiries**

Ms. Bambridge – Mr. Bartlette

That the Committee of the Whole In-Camera do now resolve into Board.

Carried.

IN BOARD

**5.00 ADJOURNMENT**

Mr. Kruck – Mr. Buri

That the meeting does now adjourn (8:45 p.m.)

Carried.

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Chairperson

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Secretary-Treasurer